



Admin Metrics – June, July and August 2024

	Total Tasks	Within Time frame	Achieved	
Notify Retirement Benefits (Within One Month of Retirement)	122	120	98%	↑
Provide Retirement Estimate/ Quote on request	190	182	95%	↓
New Starter Notification joining the LGPS	52	52	100%	→
Inform member who left scheme of leaver rights and options	140	136	97%	↑
Obtain transfer details for transfer in, calculate and provide quote	162	140	86%	↓
Provide transfer out (CETV) request (Three months from date of request)	125	112	91%	↑
Calculate and notify dependants about death benefits	32	32	100%	→

Admin Matrix

